

QUOTATION

Dated Aizawl, the 16th June, 2017.

No.D.32021/1/2014/RIPANS/118: The Director, RIPANS, Aizawl invites in sealed quotation for hiring Security Personnel for the Institute. The quotation shall be received upto **27.6.2017 at 12 noon, and will be opened at 2.00 Pm on the same day.**

Bidding documents and other details may be downloaded from the Institute's website www.ripans.in. Quotation should be submitted with Demand Draft of Rs. 100.00 in favour of Director, RIPANS.

Sd/- Dr. CHAWNGTHANLIANA
Director
Regional Institute of Paramedical & Nursing Sciences
Aizawl : Mizoram.

Memo No.B.14015/12/16-Estt/RIPANS/88-A Dated Aizawl the 9th March, 2017

Copy to:-

1. The Editor, Vanglaini with a request to arrange publication of the tender notice as per specimen in 1 issue as per sample enclose.
2. Mr. L. Lalthakima, System Engineer with a copy of general information etc. for uploading in the office website.
3. F.O/OIC-Security for information.
4. A.O, for information.
5. P.A to Director for information.
6. Order Guard File.

(Dr. CHAWNGTHANLIANA)
Director
Regional Institute of Paramedical & Nursing Sciences
Aizawl : Mizoram.

General Information for Quotation for Hiring of Security Agency for RIPANS

1. Quotation should be submitted latest by 12:00 noon of 27.6.2017 which should be opened at 2:00 PM on the same date.
2. Cost of Quotation amounting to Rs. 1000/- (Rupees one thousand) only non-refundable is to be paid through internet banking only to the following Account.

Name of Account holder	-	Director, RIPANS
Name of Bank	-	Bank of Baroda, Aizawl.
Account No	-	30800100002790
IFS Code	-	BARB0AIZAWL(fifth character is zero)

cyber receipt/E receipt should be submitted alongwith the quotation.
3. The quotation should be accompanied by Earnest Money Deposit (EDM) amounting to Rs. 5000/- (Rupees five thousand) only in the form of Demand Draft or Banker's Cheque in original from any Scheduled Bank in favour of Director, RIPANS.
4. The Agency/Firm should submit attested copies of
 - (a) Registration Certificate.
 - (b) Income Tax/Service Tax Clearance Certificate in the last 2 years.
5. The agency should pay all local and other taxes and other levies in respect of Security Agency to the Government or any local authority.
6. The agency should pay all existing and future taxes, cess, charges, assessment, outgoing and impositions of every description for the time being payable in respect of Security Agency.
7. The person should be in the age of 21 to 45 years and educated upto class X.
8. He should be physically fit and medically certified good health.
9. Preference will be given to bidding Agency who provides an automated system/ application for recording inbound and out bound vehicles.
10. The bidding Agency shall provide all necessary equipments for the security personnel employed under them viz. uniforms, boots, banton, etc
11. Preference will be given to bidding Agency having communication equipments eg. radio/walkie talkie etc.
12. The successful agency should deposit a security deposit of Rs. 2000.
13. The agency should be able to provide additional strength of security personnel's at a short notice.
14. The validity of the contract will be for a period of one year which may be further extended as per requirement.

15. The contract may be terminated by either party by giving one month's notice.
16. The agency should be a licensee as a security agency with the Labour Commissioner.
17. The agency will be required to execute an indemnity bond for a mutually agreed amount and terms.
18. The agency should observe and confirm to all rules, regulations and bye-laws of the local authority concerned and comply with all statutory regulations specially relating to Employees Provident Fund and other laws in any way relating to Security Agency
19. The Institutes reserves the rights for the following:
 - (i) Rejection of quotation without assigning any reason thereof.
 - (ii) Termination of contract period if the services are found unsatisfactory.
20. The Institute is not bound to accept the lowest quotation.
21. Deed of agreement will be signed between the Institute and the successful Agency before the contract work is started.
22. Disputes, if any, shall be subjected to the Aizawl jurisdiction.

PROFORMA OFFERING RATES FOR CAMPUS ENGAGEMENT FOR SECURITY
AGENCY OF RIPANS

1	Name and address	
2.	Address	
3.	Telephone Number(s)	
4.	Particulars of Demand Draft	No : Date : Bank : Branch :
5.	Rate (in figure & words) Per person.	
6.	Details of experience	

*(Address should be complete. The bidder should always be available for receiving communications at the given address).

Place : _____

Signature

Date : _____

UNDERTAKING BY THE TENDERER(S)

Name of Work : Hiring of Security Agency of RIPANS..

Tender No : No.2/RIPANS of 2017-2018 dated

I/ We confirm that I/ We have quoted the rates in the tender considering Inter-alia the

Terms & Conditions:

I/We _____(name of the Tenderer) hereby certify that I/We have fully read and thoroughly understood the tender requirements and accept all terms and conditions of the tender including all corrigendum issued, if any. In the event of award of contract to us, the complete tender document shall be considered for constitution of Contract Agreement.

I/We hereby undertake not to sublet the work cited above if the work is allotted to me/ us.

SIGNED FOR AND ON BEHALF OF TENDERER(S)

Name of Tenderer(s) :

Date :

Place :

Seal & Signature of Tenderer

Note : This declaration should be signed by the tenderer or authorised representative who is signing the Bid

(For office use only)

Check list of documents to be submitted along with tender:-

Sl no.	Particulars	Remarks
1	Earnest money deposit	
2	Attested copy of Registration Certificate	
3	Attested copy of Clearance Certificate	
4	Attested copy of EPF payment challan for the last 2 months	
5	Tender papers to be signed on all pages	
6	The envelope should clearly indicate tender reference No, name of work and name of Firm/contractor	